



## 2025-2027 Advisory Board TERMS OF SERVICE

### [Mission & Vision](#)

The Military Family Advisory Network (MFAN) envisions a world where all military-connected families are empowered to thrive. Our mission is to understand and amplify the needs of military-connected families and inspire data-informed change.

### [Advisory Board Overview](#)

Our advisors' knowledge, passion, and leadership are the driving force that makes MFAN the authentic voice of the modern military family. Advisory Board members bring unique backgrounds to the table, giving MFAN a fuller understanding of what military families need and value. We are looking for changemakers who have a strong pulse on what is impacting military-connected families.

MFAN advisors are respected leaders and contributors in their military communities. Through the diverse networks of each of our Advisory Board members, MFAN implements a peer influencer model, which allows for authentic connection and information-sharing across the military and veteran community. Together, we will work to amplify the stories of military families and connect them to the resources they need to thrive.

### [Eligibility](#)

Each MFAN advisor must be a member of a military family. MFAN defines “military family member” as:

- The spouse/partner of a veteran (retiree of separatee) who left service within the last 5 years
- The spouse of an active duty service member of any branch of service (Army, Air Force, Coast Guard, Marine Corps, Navy, or Space Force)
- The spouse of a National Guard or Reserve member
- The former spouse/partner of a veteran, Reservist, Guard member, or active duty service member.
- A veteran (retiree or separatee) who left service within the last five years

**Please note:** Due to potential conflicts of interest and/or logistical constraints, we are not currently accepting applications from active duty service members, or children/siblings of active duty service members.

## Expectations

MFAN advisors agree to:

- Serve a two-year term from July 1, 2025 through June 30, 2027. Advisors may apply again to serve one additional term.
- Connect regularly with military families in your networks to learn about their experiences.
- Participate in the evaluation of your engagement and experience on the Advisory Board.
- Share materials and objectives with military networks.
- Assist with the recruitment of applicants for subsequent advisory boards.
- Assist with the recruitment for the Military Family Support Programming Survey.
- Promote programs/resources available for service members, veterans, and their families.
- Participate at Solutions Summit, scheduled to take place in early 2027, dates to be announced.
- Sign a non-disclosure agreement.
- Attend virtual monthly meetings with MFAN and fellow advisors. During these meetings, you will be invited to share timely, relevant updates and inform stakeholders who can affect long-lasting change through programs and policies in their communities and at their organizations. Monthly virtual meetings take place on the third Thursday of each month from 12-1:30 p.m. ET. Virtual meetings DO NOT occur during months when the Advisory Board meets in person (see below).
- Attend in-person meetings, which are unique opportunities for fellowship and collaboration with MFAN and other Advisory Board members. These meetings take place according to the schedule below. Locations may vary but meetings are typically held in the National Capital Region. MFAN will pay for flights/train tickets, mileage, meals during the convenings, and lodging for all advisors. Advisors typically travel on a Thursday, meet on Friday and Saturday, and travel home on Sunday. **Please review your calendar prior to applying to ensure you can participate in person during these dates. We recommend putting these tentative dates on your calendar at the time of application submission.**
  - October 3-4 2025
  - March 13-14, 2026
  - June 24-26, 2026
  - October 9-10, 2026
  - Early 2027 in conjunction with MFAN's Solutions Summit (dates TBA)

*Additional in-person opportunities will present themselves throughout your cohort. MFAN will reach out with advance notice of these opportunities for optional participation at conferences, speaking engagements, resource fairs, etc. based on your interest and availability.*

- Refrain from seeking employment with MFAN during the advisory board term, as advisors are ineligible

for employment while serving.

In return, MFAN advisors will have the opportunity to network with other veterans and military family groups and continually share insights and best practices. MFAN advisors agree not to:

- Initiate programs on MFAN's behalf without the consent of other advisors, the executive director, and the approval of the board of directors.
- Function autonomously outside of scheduled meetings or conduct interviews to represent MFAN's interests without prior approval.
- Act or make decisions on behalf of the organization without prior approval.

When an MFAN advisor is unable to promote the purpose of MFAN or abide by established duties and limitations, it may be necessary for that individual to resign. In addition, it may be necessary to remove an advisor if doing so is in MFAN's best interest. The following are some reasons an advisor may be removed from MFAN:

- Acting contrary to MFAN and its mission and goals.
- Violating the confidentiality agreement.
- Missing an in-person meeting (exceptions may be made in the case of an emergency with approval from the director of programs).
- Missing more than two virtual meetings during your term without the prior approval of the director of programs (exceptions may be made in the case of an emergency).
- Engaging in behavior that detracts from MFAN's mission.

As each term expires, MFAN advisors are invited to continue participating as a member of MFAN's advisory board alumni group.

I agree to the above terms and conditions of serving on the Military Family Advisory Network's 2025-2027 Advisory Board.

Advisory Board Member Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_